

VHS Video to DVD Media Backup Transfer Request

This form is a request for service and verification of acceptable usage for transferring a VHS video tape to a DVD disk solely in support of the academic mission.

Print off this form, complete the information below and bring it and the VHS tape(s) to be converted to the ITS Helpdesk in EAB 104 for processing.

Title/Name of the VHS tape(s) to be transferred: _____

I, _____ state to the best of my knowledge the following to be true:
Print your name on the line above

- The VHS tape(s) listed above was/were legally purchased prior to 1997 by me (person signing this document below) or the University of Nebraska or is/are a non-copyrighted creation.
- I have checked one or more Internet sites such as <http://www.amazon.com> that carry a large selection of available DVD titles. The content of this/these VHS tape(s) is/are not available for purchase in DVD format.
- The content on this/these VHS tape(s) and the DVD(s) created will be used only in support of academic instruction and not for private or personal use.
- Any DVD(s) created will not be distributed to anyone other than the owner of the original VHS media. Only one copy of the media will be used at any simultaneous point in time.
- I believe producing a copy(ies) under the limitations noted above does not violate US copyrights and/or is covered under the fair use doctrine for limited use of materials, and I alone take responsibility for the media conversion/copy of this material.

Notes:

1. Some tapes may have imbedded encryption that prevents them from being copied.
2. DVD recordable disks may not play back correctly in older or a few noncompliant DVD players.
3. ITS will make one copy of each tape, and one more for backup purposes if desired. If you need more than that, please work with your department or college for mass DVD duplication procedures.

I understand and agree to the above terms.

Signature

NUID